**Privacy Policy**

The event organisers of Croydon Carnival hereinafter known as “Croydon Carnival” are committed to protecting your personal information.

This Privacy Policy relates to our use of any personal information we collect from you via the following online services:

Croydon Carnival (www.londonroadcarnival.com) Croydon Carnival’s official social media channels, emails sent via Croydon Carnival website contact form. It also relates to our use of any personal information you provide to us by phone, SMS, email, in letters and other correspondence and in person, as well as emails sent to [info@londonroadcarnival.com](mailto:info@londonroadcarnival.com)

In order to process your trader, exhibition stand bookings or job applications or other enquiries, we will need to collect and use information about you.

This Privacy Policy explains the following:

What information Croydon Carnival may collect about you;

How Croydon Carnival will use information we collect about you;

When Croydon Carnival may use your details to contact you;

Whether Croydon Carnival will disclose your details to anyone else;

Your choices regarding the personal information you provide to us;

The use of cookies on websites owned and run by Croydon Carnival and how you can reject cookies.

Croydon Carnival is committed to safeguarding your personal information. Whenever you provide such information, we are legally obliged to use your information in line with all applicable laws concerning the protection of personal information (including the Data Protection Act 1998, the General Data Protection Regulation, the Data Protection Bill – these laws are referred to collectively in this Privacy Policy as the “data protection laws”). No website can be completely secure; if you have any concerns that your data, please get in touch straight away.

We have implemented generally accepted standards of technology and operational security in order to protect personal data from loss, misuse, or unauthorised alteration or destruction. We will notify you promptly in the event of any breach of your personal data which might expose you to serious risk.

**DATA PROTECTION AND PRIVACY**

We do from time to time ask people for their personal details in forms to subscribe for specific information or entering applications electronically. Personal information collected via this website and the registration process is controlled by Croydon Carnival (the data controller). This data is only held for the specified purpose made clear at the time of collection.

Your data will only ever be shared with a third party for explicit, necessary processing purposes; for instance: Think Events London Group is the Data Processor of your registered personal information if you have made an enquiry about trading at one of our events. Think Events London Group have access to your registered personal information for the sole purpose of maintaining your registration details and processing trader bookings, invoices and related enquiries. Think Events London Group will not use this information to contact you about anything other than Croydon Carnival’ events. Our company is hosted on the Wix platform. Your data may be stored through Wix’s data storage, databases and the general Wix applications. They store your data on secure servers behind a firewall. All Data Processors will act only on instructions from Croydon Carnival.

Please note that sometimes we will require you to provide additional personal information, and sometimes sensitive personal information. When we do this, we will provide further details about why we are collecting your information and how we will use it. We comply with all relevant data protection laws in all our dealings with your personal data, and we will ensure that our Data Processors do the same.

 Croydon Carnival will use your personal information for a number of purposes including the following:

To contact you with information about the event you have registered your interest in.

To contact you about a submission you have made, including any content you provide for the website, or CVs or applications uploaded to our contact form.

To deal with your requests and enquiries.

To use IP addresses and device identifiers to identify the location of users, to block disruptive use, to establish the number of visits from different countries, and to determine whether you are accessing the services from the UK or not.

For analysis and research purposes so that we may improve the services offered by Croydon Carnival.

To notify you of any changes to Croydon Carnival’ policies and practices.

We may also use and disclose anonymised information in aggregate (so that no individuals are identified) for marketing and strategic development purposes.

 Where Croydon Carnival proposes using your personal information for any other uses we will ensure that we notify you first. When we do this, we will provide further information about why we are using your information and how we will use it and obtain your consent in advance where needed.

**DATA RETENTION**

We will hold your personal information on our systems for as long as is necessary for the relevant activity.

**YOUR RIGHTS**

You have the following rights under the GDPR in respect of your personal information held by us: to access your personal data – you have the right to request a copy of the personal information the Festival holds about you and to have any inaccuracies corrected. To be provided with information about how your personal data is processed (this information is set out in this Policy). To have your personal data corrected where necessary (please contact us promptly should you become aware of any incorrect or out-of-date information). To have your personal data erased in certain circumstances (please refer to the appropriate data protection legislation or consult the ICO for details). To object to or restrict how your personal data is processed, to have your personal data transferred to yourself or to another business.

You also have the right to take any complaints about how we process your personal data to the Information Commissioner’s Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF, www.ico.org.uk/concerns/ 0303 123 1113.

**COOKIES**

Cookies may be used from time to time to assist us in presenting the website in a more usable format. Croydon Carnival’ websites contain hyperlinks to websites owned and operated by third parties. These third party websites have their own privacy policies, and are also likely to use cookies, and we therefore urge you to review them. They will govern the use of personal information you submit when visiting these websites, which may also be collected by cookies. We do not accept any responsibility or liability for the privacy practices of such third party websites and your use of such websites is at your own risk.

**INFORMATION AND THE LAW**

We may occasionally release your personal or financial information to assist law enforcement, to comply with laws or regulations, for example to enforce the terms under which you purchased a ticket, or to protect the rights, property or safety of Croydon Carnival, users of the sites or others, including your vital interests or those of another person.

**CHANGES TO THIS PRIVACY POLICY**

This Privacy Policy may be updated from time to time so you may wish to check it each time you submit personal information to Croydon Carnival. The date of the most recent revisions will appear on this page. If you do not agree to these changes, please do not continue to use londonroadcarnival.com website or related websites to submit personal information. If material changes are made to the Privacy Policy, for instance affecting how we would like to use your personal information, we will provide a more prominent notice (including, for certain services, email notification of Privacy Policy changes).

**OWNERSHIP**

This website is owned by Croydon Carnival.